

JULY 1, 2016

CITY OF FROSTBURG  
SCHEDULE OF MUNICIPAL FEES

**REAL PROPERTY TAXES:** \$.6400 per \$100 of Assessed Value

Trailer/mobile home tax - \$60.00 per lot on each occupied mobile home lot billed to land owner  
Certification of amounts due and memo bills - \$5.00 each tax or utility account per request or \$100.00 for entire tax file

**PERSONAL PROPERTY TAXES:** \$1.41625 per \$100 of Assessed Value

Interest rate on taxes is 1½% per month beginning October 1 retro-active to July 1

**WATER RATES**

WATER USAGE	IN-CITY
0 – 50,000 gallons/quarter.....	<b>\$3.98/1,000 gallons</b>
50,001 gallons/quarter and over .....	<b>\$10.13/1,000 gallons</b>
	ALLEGANY COUNTY
All usage.....	<b>\$2.68/1,000 gallons</b>
	OUTSIDE CITY
0 – 50,000 gallons/quarter.....	<b>\$5.98/1,000 gallons</b>
50,001 gallons/quarter and over .....	<b>\$15.19/1,000 gallons</b>

**SEWAGE RATES**

SEWAGE USAGE	IN-CITY
0-50,000 gallons/quarter .....	<b>\$9.50/1,000 gallons of water</b>
50,001gallons/quarter and over .....	<b>\$14.00/1,000 gallons of water</b>

Highlighted rates are subject to change

**WATER SURCHARGE**

Monthly surcharge per unit or equivalent	
In-City Frostburg customers.....	\$11.80
Out of City customers .....	\$10.75
County customers except Eckhart .....	\$7.75
County customer Eckhart.....	\$1.65

**CSO (Combined Sewer Overflow) SURCHARGE**

Monthly surcharge per unit or equivalent .....	\$7.00
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**GARBAGE RATES**

Residential Customers.....	\$35.00 per quarter
Apartment buildings.....	\$35.00 per quarter per unit
Recycling credit .....	\$9.00 per quarter per unit

A charge of \$50.00 will be assessed to the property owner for each load over the first pick-up truck load during bulk pick-up.

**NOTIFICATION OF WATER SHUT OFF**

10% of total amount due or \$20.00, whichever is greater.	
Water reconnection fee.....	\$20.00

**SUPPLEMENTAL WATER METER READINGS**

\$10.00

**BAD CHECK CHARGES**

\$30.00 First Offense

\$50.00 Second and continuing offense

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**WATER CONNECTIONS**

Fee applicable to in-city and out-of-city connections – credits applicable to in-city connections only

Tap Size	Tap & Connection Fee	less applicable connection credit	New Connection Credit (new tap is made to line by City Water Dept.)	Residential Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. subdivisions))	Commercial Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. new shopping center))	Redevelopment Credit (issued when new tap is made to line for <u>existing</u> structure for sprinkler system)
3/4"	\$1,500.00		-	\$1,000.00	n/a	\$600.00
1"	\$1,800.00		-	\$1,200.00	n/a	\$800.00
1 1/2"	\$3,000.00		-	\$2,000.00	n/a	\$1,500.00
2"	\$4,500.00		-	\$2,500.00	\$2,500.00	\$2,500.00
4"	\$6,000.00		-	n/a	\$3,000.00	\$3,000.00
6"	\$9,000.00		-	n/a	\$4,500.00	\$4,500.00
8"	\$12,000.00		-	n/a	\$6,000.00	\$6,000.00

Taps 10" and larger will be priced by City Engineer

**SEWER CONNECTIONS**

Use Type	Tap & Connection Fee	less applicable connection credit	New Connection Credit (new tap is made to line by City Street Dept.)	Existing Tap Credit (issued if tap is pre-existing (e.g. subdivisions))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure(s))
Single Family Residential (including townhouse & twin family where each unit is on a fee-simple lot)	\$2,000.00		\$ -	\$1,500.00	\$500.00
Two-family & Multi-family *	\$2,500.00		\$ -	\$2,000.00	\$500.00
Commercial *	\$3,000.00		\$ -	\$2,500.00	\$500.00

\* Fee may be higher if actual costs incurred are greater

**WATER METER FEES complete with 1 check valve and 1 coupling**

Meter size	Meter + Registry	Additional Coupling	Additional Check Valve
Water meter bottom	\$25.00	-	-
≤ 3/4"	\$450.00	\$25.00	\$85.00
1"	\$900.00	\$30.00	\$150.00
1 1/2"	\$1,000.00	\$85.00	\$250.00
2"	\$1,200.00	\$110.00	\$325.00

Meters larger than 2" shall be priced by City Engineer

Water meter registry only	\$225.00
Water meter excluding registry	"Meter + Registry" fee above less \$225.00

**EXTENDED SEWER & WATER TAPS: RESIDENTIAL/COMMERCIAL**

Note: This extended sewer and water tap charge applies to new building and/or conversion building and shall be assessed at the time the building permit is issued.

Add \$0.00 for each additional unit over 1.....\$0.00 each (water)

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**LAND USE AND BUILDING PERMIT FEES**

*Call City Hall for number of inspections required; they vary by project.  
Inspection fee based on use type.*

Residential Permit Fees

Single Family .....	\$75.00
Twin Dwelling/ Two-Family .....	\$100.00
Renovation (Structural Changes).....	\$25.00

Residential Inspection Fees

Inspections .....	\$40.00 per inspection
Plan Review (non-refundable) .....	\$80.00
Residential Sprinkler Plan Review (non-refundable) .....	\$40.00
Additional Plan Review (corrections and modifications) .....	\$40.00/hour

Commercial and Multi-Family Housing Permit Fees

Multi-Family Housing .....	\$40.00 per unit
Commercial .....	\$100.00 + \$.05/sf
Renovation (Structural Changes).....	\$25.00

Commercial and Multi-Family Inspection Fees

Inspections .....	\$50.00 per inspection
Plan Review (non-refundable) .....	\$100.00
Additional Plan Review for corrections and modifications or for complex/ large-scale projects – estimate will be provided .....	\$50.00/hour

Residential and Commercial Accessory Structures and Additions (sq. ft. based on total floor area)

<300 square feet .....	\$10.00
300-899 square feet .....	\$40.00
>900 square feet .....	\$75.00
Fences/Swimming Pools .....	\$25.00
Retaining walls >30" in height.....	\$25.00

Residential and Light Commercial Photovoltaic Inspection

Price per 3500 watts .....	\$50.00
Inverter .....	\$50.00
Service tie-in 200A or less .....	\$50.00
Each additional 200A .....	\$50.00
Battery < 12 cells .....	\$50.00
Each additional 12 cells .....	\$50.00
Plan Review .....	\$40.00
Site visit in Lieu of Engineer for Structural Assessment .....	\$50.00

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Energy/Telecom Structure (per new structure)..... \$50.00  
*Plan review, inspections, and/or grading permit may be required depending on project*

Demolition Permit & Inspection Fees

Demolition ..... \$25.00  
Demolition of Structure damaged by fire or other natural disaster, or listed  
on Code Enforcement Blighted Property List ..... \$0.00  
Inspections (typically 2) .....\$50.00 per inspection

**Emergency or re-inspections if work not ready for inspection..... \$50.00**

Grading

*If Allegany Soil Conservation District review is required, ASCD will charge fees based on the official ASCD fee schedule, in addition to, or in lieu of, City of Frostburg fees.*

Forest Harvest..... \$25.00  
Minor/Standard Plan..... \$25.00  
Major Plan .....\$100.00  
Street Entrance..... \$25.00  
Stormwater Facility .....\$100.00

Sign Permits (See City Zoning Ordinance § 7 for Signs requiring a Permit)

*Sign area is determined per the City Zoning Ordinance § 7*

Replacement of lettering or light panel on existing sign structure..... \$0.00  
Less than 25 square feet ..... \$30.00  
25 to 60 square feet..... \$45.00  
61 to 180 square feet ..... \$75.00  
Greater than 180 square feet.....\$150.00  
Electronic Messaging Centers (EMCs) ..... permit fee based on size + \$100.00

Other Permit Fees

Zoning Certification..... \$0.00  
Home Occupation Permit..... \$25.00  
Solicitor..... \$25.00  
Residential Occupancy Permit ..... \$0.00  
Commercial Use and Occupancy Permit ..... \$25.00

Subdivision Review

Consultation Meeting ..... \$0.00  
Formal Application (water/sewer/public road available at site) ..... \$200.00  
Formal Application (review of off-site infrastructure extension included) ..... \$400.00

Board of Zoning Appeals

Special Exception .....\$250.00  
Variance .....\$250.00  
Administrative Error .....\$150.00

Re-Zoning Request

Zoning Map Error or Map Change .....\$100.00

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**MISCELLANEOUS PERMIT FEES**

Special Event .....	TBD per Article VI, Section 4 of the City Code
Photographer.....	\$25.00
Transfer of Permit.....	\$1.00
Burning Permit.....	\$0.00
Chicken License.....	\$30.00

**POLICE DEPARTMENT**

Parking Violations

Meter.....	\$15.00
Handicap Only .....	\$100.00
Fire Hydrant Violations.....	\$100.00
All Others.....	\$30.00

Second offense or continuing violations may be doubled

Late Fee: After violation is 30 days old, and unpaid, the fine will be doubled

Towing of vehicles with accumulation of parking violations

Vehicles may be towed if they have accumulated three or more unpaid violations 30 days after the issuance of first violation

Parking Permits

Fee will be \$20.00 per month or \$200.00 for an annual permit purchased in advance

Copies .....	\$10.00
Fingerprints .....	\$10.00

**RENTAL HOUSING REGISTRATION & INSPECTION**

Initial Rental Registration

Registration per unit, prior to occupancy.....	\$40.00
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Rental Registration Renewal

Annual Registration per unit, by February 1.....	\$40.00
Annual Registration per unit, by March 1.....	\$50.00
Annual Registration per unit, by April 1.....	\$100.00
Annual Registration per unit, after April 1.....	\$40.00 + \$250 citation

Rental units will forfeit any "grandfathering" if not registered and fees paid by June 1<sup>st</sup>.

Rental Housing Annual Registration Fee includes one primary rental housing inspection to occur once every three (3) years by City licensed Rental Housing Inspector.

Re-inspection Fee (if required); to be paid to the Rental Housing Inspector.....	\$25.00
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1 ½ % per month penalty on unpaid balance

Re-billing administrative fee .....	\$10.00 for each late notice
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**SQUARE UP FEES**

Card presented at City Hall..... 3%  
By phone or information entered manually.. 4%

**DOCUMENTS**

City Charter ..... \$ 4.00  
City Code..... \$10.00  
Zoning Ordinance ..... \$8.00  
Subdivision Regulations ..... \$5.00  
Rental Housing Code..... \$5.00  
Rental Unit Verification ..... \$5.00  
Comprehensive Plan ..... \$5.00  
Personnel Policy..... \$6.00  
Miscellaneous copies..... \$0.10 per page  
Tax file..... \$100.00  
Audit reports ..... \$5.00  
Transcripts..... \$100.00 per side paid in advance

**RECREATION FEES**

**City Resident**

**Non-City Resident**

<b>Community Center</b>	\$300.00 \$ 40.00/hour	\$350.00 \$ 50.00/hour	(\$150.00 Cleaning Deposit)
<b>City Place</b>			
Hall	\$300.00 \$ 40.00/hour	\$350.00 \$ 50.00/hour	(\$150.00 Cleaning Deposit)
Meeting Room	\$150.00 \$ 25.00/hour	\$175.00 \$ 35.00/hour	
<b>Pavilion Rentals</b>	\$ 40.00	\$ 55.00	
<b>Armory Gym Rental</b>	\$ 35.00/hour/month \$ 15.00/hour	\$ 50.00/hour/month \$ 20.00/hour	
Armory Special Event	\$ 40.00/hour	\$ 50.00/hour	(\$100.00 Cleaning Deposit)
Special Event Fee (all buildings) (events ending after 11:00 p.m.)	\$50.00/hour		
<b>Field Rental</b>	\$ 75.00/day \$ 25.00/hour	\$ 90.00/day \$ 35.00/hour	
Rec Facility Key Deposit	\$40.00/key	\$40.00/key	
Daily Pool Admissions	\$5.50 – Adults	\$4.50 – Children	
Group Rate (15 or more ages 5 & up) -	\$1.00 off each admission		

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RECREATION FEES – cont'd

Pool Passes		City Resident	Non-City Resident
Individual Season Pass	1 <sup>st</sup> Pass	\$55.00	\$65.00
	2 <sup>nd</sup> Pass	\$50.00	\$60.00
	3 <sup>rd</sup> Pass	\$45.00	\$55.00
	4 <sup>th</sup> Pass	\$40.00	\$50.00
	5 <sup>th</sup> Pass	\$35.00	\$45.00
	6 <sup>th</sup> Pass	\$30.00	\$40.00
	7 <sup>th</sup> Pass	\$25.00	\$35.00

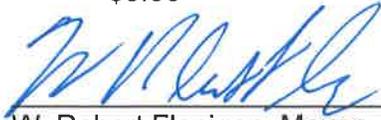
Individual Season Passes can only be purchased in increments of 7 or less.

15 Swim Punch Pass:	1 for \$55.00	15 admissions ~	\$3.67/admission
	2 for \$95.00	30 admissions =	\$3.17/admission
	3 for \$130.00	45 admissions ~	\$2.89/admission
	4 for \$155.00	60 admissions =	\$2.58/admission

\*If purchasing 4 or more, each additional 15 swim punch pass is \$25.00 if purchased on the same day. **Good for individual or group entry! Up to 15 admissions per pass.**

<b>League Participation Fee</b>	\$0.00	\$5.00
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ATTEST:   
 John R. Kirby, Jr., City Administrator

  
 W. Robert Flanigan, Mayor