

# CITY OF FROSTBURG BOARD OF ZONING APPEALS

FORMAL APPLICATION



DEPARTMENT OF COMMUNITY DEVELOPMENT  
CITY HALL  
59 E. MAIN STREET, P.O. BOX 440  
FROSTBURG, MD 21532

Case # \_\_\_\_\_

Hearing Date: \_\_\_\_\_

Application Type

Special Exception

Administrative Error

Variance

Other: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Property Location: \_\_\_\_\_

*Physical address or distance and direction from nearest intersection*

Property Dimensions: \_\_\_\_\_

Tax Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ | Election District: \_\_\_\_\_

Current Zoning Classification: \_\_\_\_\_ Current Use: \_\_\_\_\_

REQUEST:

PLEASE EXPLAIN WHY YOU BELIEVE THE BOARD SHOULD GRANT YOUR REQUEST (use attachments as needed):

Please read and sign below:

*As specified under Section 115.07 of the City of Frostburg Zoning Ordinance, any Application for Special Exception or Variance must be presented to the Frostburg Planning Commission for review prior to the hearing date. The Planning Commission may enter a formal recommendation to the Board of Appeals to include an assessment of the impact that the Variance or Special Exception will have in respect to the City's Comprehensive Plan. The recommendation of the Commission is not binding upon the Board of Appeals.*

*You are encouraged to attend the Planning Commission Meeting. The next meeting is \_\_\_\_\_, at 7:00 pm at the Frostburg Community Center, 27 S Water St., Frostburg, Maryland. Failure to attend or to provide sufficient information for review by the Planning Commission could result in an unfavorable recommendation by the Planning Commission.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information Required for Appeal, if applicable (*drawings must be to scale*):

Parking Site Plan

Floor Plan

Site Plan

Survey

Other : \_\_\_\_\_

FOR CITY USE ONLY

Board of Zoning Appeals Fee: \$ \_\_\_\_\_ | Payment Type: Cash Check No.: \_\_\_\_\_

Application Date: \_\_\_\_\_ Taken by: \_\_\_\_\_ Status: APPROVED DENIED

Permit Issue Date: \_\_\_\_\_ Issued by: \_\_\_\_\_

Community Development Signature: \_\_\_\_\_

CASE NO.