Office of the City Administrator
John R. Kirby, Jr.
301-689-6000, Ext 101 *jkirby@frostburgcity.org*

Monthly Reports
September 2016

Treasurers Report
Tax and Utility Receipts
Budget Report

Police Department

Water Department

Street Department

Parks and Recreation Department

Community Development Department

TEAM FROSTBURG
"Building the Burg"

CITY OF FROSTBURG, ALLEGANY COUNTY, MD

FOR THE MONTH ENDING SEPTEMBER 30, 2016

To the Mayor and Councilmen of Frostburg, MD

WATER SURCHARGE FUND

Cash on Hand, September 1, 2016		$ 598,869.45
Received from Surcharge Receivable & Interest		31,309.47
Total receipts		630,178.92
Expenditures		18,861.13
Cash on Hand, September 30, 2016		$ 611,317.79

GARBAGE FUND

Cash on Hand, September 1, 2016			$ 347,546.39
Received from	Garbage Receivable & Interest	$ 12,958.84	
Received from	Sewer Fund - Interfund loan payment	6,250.00	
Received from	Sundry Sales	50.00	
Received from	Interest Income	1.17	19,260.01
Total receipts			366,806.40
Expenditures			28,206.06
Cash on Hand, September 30, 2016			$ 338,600.34

FUND LIABILITIES

(Excluding Reserve for Depreciation)

Corporate Fund Liabilities			$ 2,037,686.92
Water Fund			
Due to Corporate Fund		$ 204,319.93	
Other Liabilities		323,102.78	
Total Water Fund Liabilities			527,422.71
Sewer Fund			
Due to Corporate Fund		$ 176,278.58	
Other Liabilities		724,370.10	
Total Sewer Fund Liabilities			900,648.68
Water Surcharge Fund Liabilities			7,924,713.24
Garbage Fund Liabilities			166,101.25
Total Liabilities, September 30, 2016			$ 11,556,572.80

Respectfully submitted,
Elaine Jones, CPA
Director of Finance

City of Frostburg
Monthly Report of Tax and Utility Receipts

Fiscal Year 2016/17

Month Ending September 30, 2016

Type of Tax	Levy Balance	Additions and Certifications	Total Levy	Gross Taxes Collected	Balance Uncollected
Real Estate	$ 1,593,377.09		$ 1,593,377.09	$ 751,362.66	$ 842,014.43
Pers. Property	$ 1,861.79		$ 1,861.79	$ 259.45	$ 1,602.34
Corporation	$ 65,128.68	$ 21,444.99	$ 86,573.67	$ 60,753.88	$ 25,819.79
Public Utilities	$ 24,498.29	$ 64,842.01	$ 89,340.30		$ 89,340.30
Totals	$ 1,684,865.85	$ 86,287.00	$ 1,771,152.85	$ 812,375.99	$ 958,776.86

Subtract Abatements	$ -	
Plus Interest	$ -	
Net Receipts Taxes	$ 812,375.99	$ 812,375.99

Water Revenues:	$ 44,985.73		
Penalties:	$ 64.57		
Shut off penalties:	$ 2,037.58		
Miscellaneous:	$ 100.00	Total Water Revenues:	$ 47,187.88
Water Surcharge Revenues:	$ 31,273.70		
Penalties:	$ 35.77	Total Surcharge Revenues:	$ 31,309.47
Sewer Revenues:	$ 65,607.80		
Penalties:	$ 92.18	Total Sewer Revenues:	$ 65,699.98
Trash Revenues:	$ 12,912.45		
Penalties:	$ 46.39	Total Trash Revenues:	$ 12,958.84
CSO Revenues:	$ 18,789.15		
Penalties:	$ 32.42	Total CSO Revenues:	$ 18,821.57
Bay Restoration Fee (BRF):	$ 13,656.35	Total BRF Revenues:	$ 13,656.35
		Net Square Fee collected	$ 42.03

TOTAL DUE AND PAID TO THE ADMINISTRATOR: $ 1,002,052.11

9/30/2016

Signed: Troy James
Sr. Accountant

City of Frostburg
Monthly Report of Tax and Utility Receipts

Fiscal Year 2015/16

Month Ending September 30, 2016

Type of Tax	Levy Balance	Additions and Certifications	Total Levy	Gross Taxes Collected	Balance Uncollected
Real Estate	$ 88,008.44	$ -	$ 88,008.44	$ 1,646.10	$ 86,362.34
Pers. Property	$ -	$ -	$ -	$ -	$ -
Corporation	$ 3,795.98	$ -	$ 3,795.98	$ -	$ 3,795.98
Public Utilities	$ -	$ -	$ -	$ -	$ -
Totals	$ 91,804.42	$ -	$ 91,804.42	$ 1,646.10	$ 90,158.32

Subtract Abatements	$ -
Plus Interest	$ 356.21
Net Receipts Taxes	$ 2,002.31

TOTAL DUE AND PAID TO THE ADMINISTRATOR: $ 2,002.31

09/30/16

Signed: Troy James
Sr. Accountant

City of Frostburg
Monthly Report of Tax and Utility Receipts

Fiscal Year 2014/15

Month Ending September 30, 2016

Type of Tax	Levy Balance	Additions and Certifications	Total Levy	Gross Taxes Collected	Balance Uncollected
Real Estate	$ 37,104.66	$ -	$ 37,104.66	$ 735.26	$ 36,369.40
Pers. Property	$ -	$ -	$ -	$ -	$ -
Corporation	$ -	$ -	$ -	$ -	$ -
Public Utilities	$ -	$ -	$ -	$ -	$ -
Totals	$ 37,104.66	$ -	$ 37,104.66	$ 735.26	$ 36,369.40

Subtract Abatements	$ -
Plus Interest	$ 297.78
Net Receipts Taxes	$ 1,033.04

TOTAL DUE AND PAID TO THE ADMINISTRATOR: $ 1,033.04

09/30/16

Signed: Teresa Jones
Sr. Accountant

City of Frostburg
Monthly Report of Tax and Utility Receipts

Fiscal Year 2013/14

Month Ending September 30, 2016

Type of Tax	Levy Balance	Additions and Certifications	Total Levy	Gross Taxes Collected	Balance Uncollected
Real Estate	$ -	$ -	$ -	$ -	$ -
Pers. Property	$ -	$ -	$ -	$ -	$ -
Corporation	$ 261.44	$ -	$ 261.44	$ -	$ 261.44
Public Utilities	$ -	$ -	$ -	$ -	$ -
Totals	$ 261.44	$ -	$ 261.44	$ -	$ 261.44

Subtract Abatements	$ -
Plus Interest	$ -
Net Receipts Taxes	$ -

TOTAL DUE AND PAID TO THE ADMINISTRATOR: $ -

09/30/16

Signed: Tracy Sanders
Sr. Accountant

City of Frostburg
Monthly Report of Tax and Utility Receipts

Fiscal Year 2012/13

Month Ending September 30, 2016

Type of Tax	Levy Balance	Additions and Certifications	Total Levy	Gross Taxes Collected	Balance Uncollected
Real Estate	$ -	$ -	$ -	$ -	$ -
Pers. Property	$ -	$ -	$ -	$ -	$ -
Corporation	$ 2,999.05	$ -	$ 2,999.05	$ -	$ 2,999.05
Public Utilities	$ -	$ -	$ -	$ -	$ -
Totals	$ 2,999.05	$ -	$ 2,999.05	$ -	$ 2,999.05

Subtract Abatements	$ -
Plus Interest	$ -
Net Receipts Taxes	$ -

TOTAL DUE AND PAID TO THE ADMINISTRATOR: $ -

09/30/16

Signed: Teon Jones
Sr. Accountant

City of Frostburg
Monthly Report of Tax and Utility Receipts

Fiscal Year 2011/12

Month Ending September 30, 2016

Type of Tax	Levy Balance	Additions and Certifications	Total Levy	Gross Taxes Collected	Balance Uncollected
Real Estate	$ -	$ -	$ -	$ -	$ -
Pers. Property	$ -	$ -	$ -	$ -	$ -
Corporation	$ 5,833.46	$ -	$ 5,833.46	$ -	$ 5,833.46
Public Utilities	$ -	$ -	$ -	$ -	$ -
Totals	$ 5,833.46	$ -	$ 5,833.46	$ -	$ 5,833.46

Subtract Abatements	$ -
Plus Interest	$ -
Net Receipts Taxes	$ -

TOTAL DUE AND PAID TO THE ADMINISTRATOR: $ -

09/30/16

Signed: Tron Jones
Sr. Accountant

CITY OF FROSTBURG
SEPTEMBER 2016 BUDGET REPORT

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
01.011	Taxes			
	Real Estate Taxes			
	Assessable base = $340,216,442			
	Tax rate = $0.64 per $100 of assessed value	$ 2,177,385		
	Personal Property Taxes (rate = $1.41625/$100)	240,000		
01.011	Taxes	$ 2,417,385	$ 2,355,851	$ 2,241,063
01.320	Tax Credits	(25,000)	(84)	(4,069)
01.200	Interest on Taxes	40,000	3,700	4,775
01.400	Maryland Income Tax	450,000	45,269	73,903
01.520	Admission Taxes	20,000	-	-
01.630	Hotel Motel Tax	140,000	13,105	16,538
01.660	Highway Use Tax	69,117	-	-
02.110	Parking Meters	20,000	6,190	7,703
02.210	Liquor Licenses	10,000	-	-
02.230	Traders Licenses	10,000	105	335
02.320	Building Permits	1,000	570	1,300
03.103	Cops Grant	9,000	735	300
03.104	Coal Tax	3,500	-	-
03.105	FCRC Grant Reimbursement	7,700	1,168	-
03.200	Housing Authority	8,000	-	-
03.303	Police Protection Grant	148,000	37,028	34,708
03.501	Payment in Lieu of Bank Stock	3,900	-	-
03.600	HRD Appropriation	9,301	2,302	2,192
04.120	Permits, Planning, Etc.	1,000	715	455
04.130	Rental Registration	74,040	120	480
04.145	Construction Inspections	4,000	4,265	-
04.150	Code Enforcement Citations	1,000	-	-
04.160	Comm Dev Grant Revenue	191,400	2,520	250
04.820	Swimming Pool	33,000	31,516	24,064
04.830	Amusement Park Ticket Sales	12,000	15,655	11,770
04.835	Day Camp Registration	13,000	3,364	8,024
04.840	Recreation Activities	18,000	6,405	3,950
05.900	Fines & Forfeitures	40,000	1,775	3,400
05.910	Meter Violations	1,000	405	-
06.100	Interest Income	200	118	624
06.500	Operating Transfer - Water Fund	103,734	25,934	-
06.600	Operating Transfer - Sewer Fund	154,208	38,552	-
06.700	Operating Transfer - Garbage Fund	17,301	4,325	-
06.800	Rents - Armory	84,000	14,017	21,026
06.900	Franchises - Gas, TV, Etc	80,000	-	-
06.910	Miscellaneous Revenue	6,000	3,199	1,369
06.917	FSU MOU	200,000	-	-
06.920	Project Reimbursements	190,071	124,158	-
06.922	MRHS Reimbursements	-	600	-
06.925	Project Reimb - Resource Officer	30,000	-	-
06.928	Enterprise Zone Reimbursements	17,500	-	17,847
06.931	Project Reimbursements - Braddock Road	1,925,000	11,001	-
	TOTAL CORP FUND REVENUE	**$ 6,538,357**	**$ 2,754,583**	**$ 2,472,007**

CITY OF FROSTBURG
SEPTEMBER 2016 BUDGET REPORT

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	EXECUTIVE			
10.103	Contributions	$ 100	$ -	$ -
10.109	Professional Fees & Dues	4,800	4,493	4,362
10.111	Council Salaries	12,600	3,150	3,150
10.112	Social Security Expense	964	241	241
10.113	Legislative Contingencies	10,000	1,688	598
10.114	Workers Compensation	45	9	150
10.115	Public Officials Insurance	7,000	7,089	6,871
10.116	Travel	500	-	-
10.117	Training	3,000	-	-
10.119	Pension Expense	225	-	-
	TOTAL EXECUTIVE EXPENSES	$ 39,234	$ 16,670	$ 15,372

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	ADMINISTRATION			
10.211	Administrative Salaries	$ 84,725	$ 17,830	$ 18,261
10.212	Social Security Expense	6,481	1,312	1,349
10.213	Employee Pension Expense	7,625	-	-
10.214	Workers Compensation	305	59	1,311
10.217	Health Insurance	14,925	3,201	3,872
10.220	Automobile Insurance	375	370	329
10.221	Property Insurance	1,450	1,419	1,551
10.222	General Liability Insurance	160	150	150
10.233	Hotel/Motel Contribution	87,700	12,000	24,860
10.250	Gen Govt Building Maintenance	25,000	10,410	6,814
10.251	Gen Govt Building Expense	2,500	208	247
10.252	Gen Govt Building Utilities	20,000	2,925	2,546
10.254	Gen Govt Building Armory	8,000	3,186	453
10.256	Reserve for Contingencies	70,016	21,339	10,082
10.257	Advertising	4,500	197	-
10.260	Legal Expenses	50,000	1,085	1,565
10.291	Professional Fees and Dues	200	-	-
10.292	City Hall Office Supplies	11,000	1,887	2,405
10.293	City Postage Expense	20,000	466	466
10.294	Computer Expense	15,000	1,056	1,351
10.297	Travel Expenses	500	78	50
	TOTAL ADMIN EXPENSES	$ 430,462	$ 79,178	$ 77,662

CITY OF FROSTBURG
SEPTEMBER 2016 BUDGET REPORT

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	FINANCE			
10.311	Financial Salaries	$ 54,425	$ 11,788	$ 8,053
10.312	Social Security Expense	4,164	867	604
10.313	Employee Pension Expense	4,898	-	-
10.314	Workers Compensation	195	38	358
10.317	Health Insurance	29,250	5,726	1,108
10.321	Property Insurance	700	685	642
10.322	General Liability Insurance	120	113	103
10.333	Tax Collection Expense	2,000	526	1,470
10.340	Auditing	39,000	-	-
10.391	Professional Fees and Dues	525	-	-
10.396	School/Training	700	49	551
10.397	Travel Expenses	300	-	-
	TOTAL FINANCIAL ADMIN EXP	$ 136,277	$ 19,792	$ 12,889

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	COMMUNITY DEVELOPMENT			
10.411	Salaries	$ 92,325	$ 19,922	$ 19,600
10.412	Social Security Expense	7,063	1,686	1,493
10.413	Employee Pension Expense	8,309	-	-
10.414	Workers Compensation	80	15	1,216
10.417	Health Insurance	800	-	99
10.421	Property Insurance	775	759	727
10.422	General Liability Insurance	160	150	150
10.480	Public Art (from Hotel/Motel)	2,000	100	-
10.481	Community Legacy Projects	100,000	45,700	-
10.482	Sidewalk Retrofit	61,400	-	-
10.483	MD Smart Energy Community	30,000	14,545	-
10.492	Planning Expenses	1,000	-	200
10.493	Economic Development (from Hotel/Motel)	10,000	1,132	275
10.495	Cell Phone Expense	720	150	-
10.497	Travel	300	44	281
	TOTAL COMM DEVELOPMENT EXP	$ 314,932	$ 84,203	$ 24,041

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	CODE ENFORCEMENT			
10.511	Salaries	$ 75,925	$ 16,352	$ 15,904
10.512	Social Security Expense	5,808	1,182	1,071
10.513	Employee Pension Expense	6,833	-	-
10.514	Workers Compensation	265	51	670
10.517	Health Insurance	38,675	8,751	10,677
10.520	Automobile Insurance	500	494	470
10.521	Property Insurance	775	759	749
10.522	General Liability Insurance	130	122	122
10.540	Construction Inspections	12,000	2,735	4,490
10.592	Code Enforcement Expense	1,000	160	806
10.595	Cell Phone Expense	360	90	-
10.597	Travel	300	-	67
10.598	Rental Inspection Expense	30,000	4,250	6,030
10.599	Software and Subscription Fees	2,400	710	-
	TOTAL CODE ENFORCEMENT EXP	$ 174,971	$ 35,656	$ 41,056

CITY OF FROSTBURG
SEPTEMBER 2016 BUDGET REPORT

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	PUBLIC WORKS ADMINISTRATION			
10.611	Salaries	$ 57,550	$ 12,393	$ 12,255
10.612	Social Security Expense	4,403	945	934
10.613	Employee Pension Expense	5,180	-	-
10.614	Workman's Compensation	1,020	208	414
10.617	Health Insurance	800	-	-
10.621	Property Insurance	675	661	642
10.622	General Liability Insurance	120	113	113
10.691	Professional Fees and Dues	250	-	-
10.692	Public Works Expense	2,000	-	-
10.693	Engineering/Surveying Equipment & Supplies	7,000	-	-
10.694	Comm Dev/Eng Map, Plan & Report Filing & Org	10,000	-	-
10.695	Cell Phone Expense	360	-	-
10.696	School & Training	2,500	-	-
10.697	Travel	1,140	-	80
10.698	One Call Concept Expense	1,000	272	122
	TOTAL PUBLIC WORKS ADM EXP	$ 93,998	$ 14,592	$ 14,560
	TOTAL ADMIN AND EXECUTIVE	**$ 1,189,874**	**$ 250,091**	**$ 185,580**

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	PUBLIC SAFETY EXPENSES			
11.111	Salaries	$ 912,475	$ 184,258	$ 177,700
11.112	Auto Expense	20,000	3,712	3,687
11.113	Court Time Reimbursement	19,000	3,238	3,472
11.115	Parking Meters	2,500	-	-
11.117	Communications	13,760	3,051	3,565
11.118	Law Enforcement Equipment	19,000	2,910	2,564
11.119	Safe Haven Grant Pay	7,700	5,303	7,683
11.120	Office Supplies	7,000	2,040	1,069
11.121	Uniforms	15,000	8,431	3,740
11.122	School, Training	20,000	6,442	1,903
11.123	Jail & Office Maintenance	27,000	2,263	2,180
11.124	Gas, Oil, Grease	33,000	3,799	4,498
11.125	Miscellaneous Expenses	4,000	1,133	552
11.126	Safe Haven Grant Expenses	-	11,632	-
11.195	Cell Phone Expense	3,240	-	-
11.212	Social Security Expense	71,258	14,005	14,101
11.213	Employee Pension Expense	82,123	-	-
11.214	Workers Compensation	111,050	19,603	28,809
11.215	Unemployment Compensation	1,000	-	-
11.217	Health Insurance	247,550	47,572	65,070
11.220	Automobile Insurance	4,000	3,613	3,763
11.221	Property Insurance	13,400	13,113	12,837
11.222	General Liability Insurance	950	886	893
11.223	Police Professional Insurance	9,500	9,488	9,212
11.260	Fire Department Appropriation	195,083	48,771	47,942
10.231	Fire Department Donation - Apparatus	35,000	8,750	-
11.261	FSU MOU Appropriations	25,000	2,500	7,500
11.262	Frostburg Ambulance Financing	25,000	-	-
	TOTAL PUBLIC SAFETY	**$ 1,924,589**	**$ 406,513**	**$ 402,740**

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	PUBLIC WORKS - STREET			
12.511	Salaries	$ 171,725	$ 25,974	$ 28,282
12.512	Social Security Expense	13,137	1,836	2,083
12.513	Employee Pension Expense	15,455	-	-
12.514	Workers Compensation	6,670	1,374	3,901
12.515	Unemployment Compensation	5,000	-	-
12.517	Health Insurance	79,250	15,314	19,903
12.520	Automobile Insurance	3,000	2,962	2,822
12.521	Property Insurance	6,800	6,656	6,633
12.522	General Liability Insurance	600	564	564
12.531	Paving Project	120,000	119,526	122,037
12.532	Street Maintenance Repairs	70,000	28,910	26,475
12.533	Shop Equipment	30,000	6,227	4,066
12.534	Equipment Maintenance	80,000	22,226	12,065
12.535	Salt & Abrasives	175,000	-	-
12.536	Safety Equipment	7,000	-	1,898
12.537	Sign Maintenance	9,000	271	310
12.538	Gas, Oil, Grease	20,000	2,088	3,483
12.539	Uniform Expense	8,000	1,480	862
12.540	Telephone Expense	1,200	344	560
12.542	Interest Expense	1,975	538	777
12.543	Plow Truck Debt Service	22,815	5,626	5,420
12.543	Street Capital Outlay	-	14,550	-
12.544	Training (Safety classes)	1,000	-	-
12.545	Office Supplies	600	-	-
12.547	Loader Rental	12,000	-	-
12.548	Braddock Road Improvement Expense	1,950,000	58,903	-
12.582	Street Lighting	145,000	29,346	25,501
12.595	Cell Phone Expense	1,080	90	-
	TOTAL PUBLIC WORKS	**$ 2,956,307**	**$ 344,805**	**$ 267,642**

CITY OF FROSTBURG
SEPTEMBER 2016 BUDGET REPORT

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	RECREATION			
18.111	Salaries	$ 145,125	$ 28,451	$ 27,605
18.112	Social Security Expense	11,102	2,074	1,938
18.113	Employee Pension Expense	11,930	-	-
18.114	Workers Compensation	6,740	1,388	2,983
18.115	Unemployment Compensation	4,500	-	-
18.117	Health Insurance	72,700	9,599	16,182
18.120	Automobile Insurance	1,000	987	941
18.121	Property Insurance	1,150	1,126	1,073
18.122	Community Center Expense	16,500	2,696	3,218
18.123	General Liability Insurance	250	235	235
18.133	Capital Outlay	-	7,950	7,823
18.135	Auto, Gas	6,500	1,445	2,151
18.137	Uniforms	2,500	421	514
18.138	Recreation Programs	6,000	1,395	1,142
18.139	Amusement Park Tickets	12,000	14,992	13,183
18.141	Swimming Pool Salaries	38,000	29,617	23,363
18.142	Social Security Expense	2,910	2,266	1,787
18.143	General Liability Insurance	450	423	423
18.144	Workers Compensation	1,835	377	801
18.145	Pool Operating Expense	25,000	9,113	7,328
18.146	Property Insurance	630	617	674
18.150	Workers Compensation	660	136	301
18.151	Summer Salaries	13,700	5,146	7,776
18.152	Social Security Expense	1,055	393	595
18.153	League Appropriations	4,000	-	1,050
18.154	Park Maintenance Expense	60,000	15,516	17,169
18.155	Equipment Maintenance	3,500	553	364
18.160	Gym Armory Expense	10,000	412	552
18.161	Trailhead Maintenance (from Hotel/Motel)	3,000	-	-
18.162	Beautify the Burg Expense (from Hotel/Motel)	2,000	272	-
18.195	Cell Phone Expense	1,800	390	270
18.196	School & Training	300	-	25
18.197	Travel	750	-	87
	TOTAL RECREATION	**$ 467,587**	**$ 137,990**	**$ 141,553**
	TOTAL CORP FUND EXPENSES	**$ 6,538,357**	**$ 1,139,399**	**$ 997,515**
	CORPORATE FUND NET INCOME (LOSS)	$ -		

WATER FUND

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
01.105	Water Service Revenue	$ 1,203,350	$ 161,917	$ 206,930
01.110	Interest Earned - Water	1,000	410	390
01.150	Sale of Bulk Water	300	51	-
01.155	Sale of Meters	3,000	-	-
01.156	Tapping Fees	3,000	-	-
01.157	Sundry Sales	15,000	5,038	3,948
06.100	Interest Income	-	52	118
	TOTAL WATER FUND REVENUE	**$ 1,225,650**	**$ 167,468**	**$ 211,386**

WATER FUND EXPENSES

ADMINISTRATION

16.111	Administrative Salaries	$ 49,625	$ 10,656	$ 12,101
16.112	Social Security Expense	3,796	777	868
16.113	Employee Pension Expense	4,466	-	-
16.114	Workers Compensation	990	202	437
16.117	Health Insurance	14,525	2,656	4,743
16.120	Corporate Fund Overhead	103,734	25,934	-
16.155	FMHA Bond	1,000	-	666
	TOTAL ADMIN EXPENSES	$ 178,136	$ 40,225	$ 18,815

FILTRATION

16.200	Contract Payments	$ 463,550	$ 88,591	$ 61,938
16.210	Purification Plant Maintenance	3,000	-	-
16.221	Property Insurance	2,850	2,789	2,781
16.222	General Liability Insurance	1,100	1,034	1,034
16.230	Boiler & Machinery	8,600	8,684	8,432
16.310	Pumping System Expense	70,000	16,181	11,103
	TOTAL FILTRATION EXPENSE	$ 549,100	$ 117,279	$ 85,288

WATER SUPPLY

16.311	Salaries	$ 21,300	$ 4,588	$ 4,287
16.312	Social Security Expense	1,629	351	328
16.313	Employee Pension Expense	1,917	-	-
16.314	Workers Compensation	1,030	212	443
16.340	Hydro Facility Expense	1,000	-	-
16.350	Water Supply Expense	40,000	44,615	2,390
16.355	Water Supply Utilities Expense	6,000	674	537
16.395	Cell Phone Expense	480	-	-
	TOTAL WATER SUPPLY EXPENSE	$ 73,356	$ 50,440	$ 7,985

CITY OF FROSTBURG
SEPTEMBER 2016 BUDGET REPORT

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	DISTRIBUTION			
16.411	Salaries	$ 176,750	$ 37,722	$ 36,633
16.412	Social Security Expense	13,399	2,739	2,667
16.413	Employee Pension Expense	15,764	-	-
16.414	Workers Compensation	8,445	1,739	5,213
16.417	Health Insurance	42,500	9,989	11,650
16.420	Automobile Insurance	3,000	2,962	2,822
16.421	Property Insurance	2,700	2,643	2,567
16.422	General Liability Insurance	1,000	940	940
16.430	Meters Expense	40,000	23,140	27,060
16.431	Distribution Expense	70,000	22,945	20,877
16.432	Distribution Pipe Expense	7,500	178	1,891
16.433	Dist. Building Equipment Maintenance	1,500	-	-
16.441	Safety Equipment	3,000	1,850	-
16.442	Crest View Pumping Station	7,500	1,249	1,736
16.450	Transmission Main Expense	5,000	-	683
16.460	Uniforms	5,000	1,030	1,089
16.470	Fire Hydrants Expense	6,300	-	1,089
16.481	Office Supplies	500	-	-
16.483	Gas, Oil, Grease	8,000	469	1,049
16.484	Building Utilities Expense	4,260	550	842
16.495	Cell Phone Expense	1,440	360	-
16.497	Water Training	1,500	-	-
	TOTAL DISTRIBUTION EXPENSE	$ 425,058	$ 110,505	$ 118,808
	TOTAL WATER FUND EXPENSE	**$ 1,225,650**	**$ 318,449**	**$ 230,896**
	WATER FUND NET INCOME (LOSS)	$ -		

WATER SURCHARGE FUND

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	10% reserve			
01.115	Water Tap Surcharge	$ 866,000	$ 226,909	$ 196,589
01.116	Interest Earned - Surcharge	-	314	349
06.100	Interest Income	-	-	171
06.900	Project Reimbursements	-	-	35,750
	TOTAL SURCHARGE REVENUE	**$ 866,000**	**$ 227,223**	**$ 232,859**
	SURCHARGE EXPENSES			
10.591	Debt Redemption	$ 684,079	$ -	$ 3,980
16.921	Interest Expense	157,787	6,666	4,415
16.925	Capital Projects	24,134	-	13,500
	TOTAL SURCHARGE EXPENSE	**$ 866,000**	**$ 6,666**	**$ 21,895**
	SURCHARGE NET INCOME (LOSS)	$ -		

SEWER FUND

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	SEWER REVENUE			
04.410	Sewer Charges	$ 1,807,000	$ 182,226	$ 205,548
04.415	Interest Earned - Sewer	1,500	575	590
04.412	Bay Restoration Revenue	-	94,991	97,320
04.420	Sewer Taps	2,000	3,000	2,000
06.910	Sundry Sales	2,500	278	1,242
	TOTAL SEWER FUND REVENUES	**$ 1,813,000**	**$ 281,070**	**$ 306,700**

ACCOUNT NUMBER	SEWER OPERATING EXPENSES	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	ADMINISTRATION			
10.111	Administrative Salaries	$ 49,625	$ 10,656	$ 12,101
10.112	Social Security Expense	3,796	777	868
10.113	Employee Pension Expense	4,466	-	-
10.114	Workers Compensation	990	202	437
10.117	Health Insurance	14,525	2,656	4,635
	TOTAL SEWER ADMIN EXPENSES	**$ 73,402**	**$ 14,291**	**$ 18,041**

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	SEWER OPERATING EXPENSES			
12.111	Salaries	$ 146,100	$ 29,487	$ 36,629
12.112	Social Security Expense	11,177	2,100	2,690
12.113	Employee Pension Expense	13,149	-	-
12.114	Workers Compensation	7,050	1,451	2,933
12.117	Health Insurance	44,525	8,399	7,716
12.120	Automobile Insurance	1,100	1,086	564
12.121	Property Insurance	1,200	1,175	1,123
12.122	General Liability Insurance	850	799	752
12.222	Uniforms	3,000	396	715
12.223	Gas, Oil, Grease	10,000	1,976	542
12.231	Safety Equipment	1,000	-	-
12.232	Training	1,000	-	-
12.442	Sewer Operating Expense	60,000	28,539	10,031
12.444	Sewer Pumping Expense	2,000	72	74
12.445	Sewer Sanitary Commission	1,494,646	6,311	-
12.446	Pumping Station Maintenance	3,500	1,188	-
12.448	Corporate Fund Overhead	154,208	38,552	-
12.449	Reserve for Contingencies	709	-	-
12.470	Bay Restoration Fund Expense	-	71,326	70,382
16.495	Cell Phone Expense	360	180	-
	TOTAL SEWER OPERATING EXPENSE	**$ 1,955,574**	**$ 193,037**	**$ 134,151**
	TOTAL SEWER EXPENSES	**$ 2,028,976**	**$ 207,328**	**$ 152,192**
	SEWER NET INCOME (LOSS)	**$ (215,976)**		

CITY OF FROSTBURG
SEPTEMBER 2016 BUDGET REPORT

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	CSO REVENUE			
04.413	CSO Surcharge Revenue	$ 420,000	$ 135,916	$ 144,143
04.414	Interest Earned - CSO Surcharge	-	264	289
06.920	Project Reimbursements (VIII-A)	873,433	131,810	-
	TOTAL CSO REVENUE	$ 1,293,433	$ 267,990	$ 144,432
	CSO EXPENSE			
12.391	Sewer Debt Redemption	$ 42,051	$ -	-
12.392	Sewer Interest Expense	4,923	835	7,308
12.443	Sewer Capital Outlay (other projects)	-	-	120,121
12.443	Sewer Capital Outlay (VIII-A)	930,763	238,065	46,886
12.443	Sewer Capital Outlay (VIII-B)	99,720	10,528	-
	TOTAL CSO EXPENSE	**$ 1,077,457**	**$ 249,428**	**$ 174,315**
	CSO NET INCOME (LOSS)	**$ 215,976**		
	SEWER FUND NET INCOME (LOSS)	**$ -**		

GARBAGE FUND

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
04.430	Trash & Garbage Charges	$ 350,000	$ 125,699	$ 142,279
04.440	Interest Earned - Trash	-	361	409
06.100	Interest Income	-	6	14
06.910	Sundry Sales	-	100	200
	GARBAGE FUND REVENUE	**$ 350,000**	**$ 126,166**	**$ 142,902**

GARBAGE FUND EXPENSES

ACCOUNT NUMBER	ACCOUNT	16/17 BUDGET	BUDGET TO DATE 09/30/16	BUDGET TO DATE 09/30/15
	GARBAGE ADMINISTRATION			
10.111	Administrative Salaries	$ 49,625	$ 10,656	$ 12,101
10.112	Social Security Expense	3,796	777	868
10.113	Employee Pension Expense	4,466	-	-
10.114	Workers Compensation	990	202	437
10.117	Health Insurance	14,525	2,656	4,710
	TOTAL GARBAGE ADMIN EXPENSE	$ 73,402	$ 14,291	$ 18,116
	GARBAGE OPERATING			
12.411	Salaries	$ 60,850	$ 18,368	$ 17,137
12.412	Social Security Expense	4,655	1,374	1,194
12.413	Employee Pension Expense	5,477	-	-
12.414	Workers Compensation	4,060	837	1,743
12.417	Health Insurance	22,350	1,500	9,956
12.420	Automobile Insurance	800	790	753
12.421	Property Insurance	2,200	2,153	2,140
12.422	General Liability Insurance	250	235	207
12.432	Sanitation Operating Expense	10,000	10,128	903
12.433	Landfill Charges	90,000	15,371	14,353
12.434	Ash Dumpster Expense	4,500	-	-
12.435	Bulk Cleanup Expense	5,500	-	-
12.448	Corporate Fund Overhead	17,301	4,325	-
12.449	Reserve for Contingencies	1,155	-	-
12.447	Reserve for Future Debt Service	25,000	-	-
12.450	Safety Equipment	500	-	-
12.451	Office Supplies	500	-	-
12.452	Uniforms	3,500	509	702
12.453	Gas, Oil, Grease	18,000	1,098	1,711
	TOTAL GARBAGE OPERATING EXP	$ 276,598	$ 56,688	$ 50,799
	TOTAL GARBAGE FUND EXPENSE	**$ 350,000**	**$ 70,979**	**$ 68,915**
	GARBAGE FUND NET INCOME (LOSS)	$ -		

City of Frostburg

SUMMARY MONTHLY REPORT

MONTH OF September 2016

W. Robert Flanigan
Mayor

Commissioners

Brian Alderton
Commissioner of Water, Parks and Recreation

Dennis M. Bridges
Commissioner of Public Works

Donald L. Carter, Jr.
Commissioner of Finance

Walter P. Mackay
Commissioner of Public Safety

John R. Kirby, Jr.
City Administrator

IDENTIFIED INCIDENTS & COMPLAINTS	(872) 2015	(992) 2016
ARREST:		
Felony	0	0
Misdemeanor	14	20
Moving Traffic	21	36
Municipal Infractions	39	22
Warnings & ERO's	35	58
Illegal Parking	91	49
C3I Unit Cases / ACDTF Cases	1	0
DWI Arrest	3	4
Juvenile Arrest/ Citations	3	1
Prisoners	6	11
District Court/ DMV Cases	35	23
District Court/ Circuit Court Appearance	4	3
Juvenile Court Appearances	0	0
Accidents Reported, (IR's & AR's)	8	6

Collections:

Police Department Meter Fines	60.00
Police Department Parking Fines	1,345.00
Parking, Meters, (Street)	1,810.17
Municipal Infraction Paid	2.000.00
Parking Permits	100.00
Miscellaneous	60.00

Total Collections 9,499.08

Total Collections 5,375.17

Chief Of Police

P. O. Box 440, Frostburg, Maryland 21532 • Phone: 301-689-6000 • Fax: 301-689-2840 • E-mail: frostburgcity@allconet.org
Visit Frostburg on the Internet at http://www.frostburgcity.com

City of Frostburg Water Dept.

59 E. Main St. PO Box 440
Frostburg, MD. 21532
Phone: 301-689-5855 Fax: 301-689-0006
Email: water@frostburgcity.org

Commissioners Report
September 2016

9-1 -16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Changed meters @18 Frost Ave. and 204 206 E. Main St
Assisting the Rec. Dept., with installing new roof @ the swimming pool.
Turned water back on from non payment
Turned water off @ 257 Armstrong Ave. for plumber
Jimmy assisted reading master meters with Frank from Allegany Co.

9-2-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read Master Meters
Hauled mulch for Street Dept.

9-6-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings
Final reading @41 W. college Ave.

9-7-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates.
Installed new water meter @ 40 Locust St. 78 Locust St. 198 McCulloh St. 171 Ormand St. and 7 Charles St.
Read quarterly meter readings

9-8-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates.

Changed meter @ 65 W. Main St
Turned water off @ Durr's Garage Welsh Hill
Picked up drill rod @ Rish Equipment
Read quarterly meter readings

9-9-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings
Filled in hole from water leak on McCulloh St
Cleaned shop

9-12-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings
Changed meters @ 16 Beall St., 75 Frost Ave.,48 Mill St.,132 Mt. Pleasant St.252 E. Main St. and 153 Wood St.
Repaired curb box 202 Center St.
Turned water on @ Durr's Garage

9-13 -16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings
Cut Grass Shop
Final reading @ 45 and 113 W. Main St.

9-14-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Water shut offs non payment
Read quarterly meter readings
Changed meters @ 108 Braddock Rd., 35 Teaberry Ln. and 163 W. Main St.

9-15 -16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings
Changed meter @ 164 W. Main St.
Repaired valve box S. Water St.
Checked fire hydrant behind nursing home per fire department Repaired hydrant
Final reading 78 hill St.

9-16 -16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Water shut off non payment
Final reading @ 120-Pine St.

9-18-2016-Repaired an 8"-water main on Ormand St.

9-19 -16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Installed new meters @ 263-E.Main St. & 416-Park St.
Read quarterly meter readings.

9-20 -16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Changed meter @ 403-Park St. Apt.1. (Leaking)
Read quarterly meter readings.
Lifting manholes trying to located water leak. (Water in storm drain)
Installed new meter @ 202-Ormand St.
Located a water leak @ FSU meter value # 1. (8"water line)

9-21 -16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Installed new water meter @ 7-Frost Ave.
Discover a water leak @ the intersection of Center St. & E.College Ave. (16"-water line)
Repaired leaking water meter @ 130-McCulloh St.

9-22-15 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Final reading @ 183-Ormand St. & 74-Broadway.
Checked meter @ 201-University Drive. (Stopped)
Checked meter @ main gate @ football @ MRHS. (Busted)

9-23-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Assisted with MRHS on ordering a new meter for the football field.
Met with FSU concerning about their water leaks.
Installed new meters @ 57-Broadway, 1-Federal St. &199-Ormand St.

9-26-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Changed meter @326 Alleghany St
Read quarterly meter readings.
Read a data log @ 14 West Main St.

9-27-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Changed meter @24 Green Briar Court
Turned ten inch line back on Supply Dam
Turned water off 159 Bowery St non payment

9-28-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Turned water off non payment
Dug up valve on 16 inch water line College Ave. and Center St.leaking between valve and tapping sleeve installed steel plates fix at a later date.

9-29-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Changed meters @ 342 Barnard St., 212 McCulloh St. and115 Victoria Lane
Turned water off for plumber @ 212-McCulloh St. to install new valve

9-30-16 Checked pumps @ Crestview Pump House
Marked Miss Utility locates
Read quarterly meter readings.
Final reading 78 hill St.
Painted Frostburg Water Dept. on 98 traffic cones

City of Frostburg Street Dept.

59 E. Main St. PO Box 440
Frostburg, MD. 21532
Phone: 301-689-6111 Fax: 301-689-0140
Email: streets@frostburgcity.org

Commissioners Report
September 2016

9-1 Thu- Picked up garbage route center section of town

- Checked all sewer pumping stations
- Picked up litter on Main St.
- Marked miss utility tickets and turned them in
- Swept Main Street with street sweeper
- Emptied and washed out street sweeper over dump site
- Emptied all city trash cans on Main Street
- Loaded up trailer with 100 street cones and 6 barricades for tonights event
- Took all bills to city hall due to Holiday
- Checked all CSO locations to make sure none went over throughout the night
- Cleaned catch basin grates where needed after rain event
- Put NAPA order away and organized
- Drained water out of safety tank surrounding our diesel tanks
- Made up new hydraulic line for Rec. Department
- Located manhole at 271 Armstrong Avenue for an emergency miss utility ticket that was called in
- Put down flint material to make a stop bar at the bottom of Green Street at Grant Street
- Put Select Specialty order away and organized
- Trimmed more trees and bushes in Alley 33 due to complaint
- Cut off meter posts on Center Street and installed new sign posts for future signage
- Formed up catch basin at the bottom of Mt. Pleasant Street at Baptist Street to replace sidewalls and replace grate
- Straightened up sign post and mirror bracket at the bottom of Park Street at Water Street
- Took bobcat bucket load of topsoil out to Main Street and leveled it off in future tree planting location
- Set up and took down street cones and barricades during the Cruise- In

9-2 Fri –Checked all sewer pumping stations

- Picked up litter on Main St.
- Picked up dead animal due to complaint on Washington Street
- Marked miss utility tickets and turned them in
- Emptied all city trash cans on Main Street
- Trimmed trees and brush along roadway on Depot Street
- Put street cones and barricade bars away from lastnights event
- Emptied all city trash cans before the holiday weekend
- Trimmed trees and bushes along Alley 32
- Pulled forms off catch basin at the bottom of Mt. Peasant Street at Baptist Street and reinstalled catch basin grates
- Picked up meters and posts at city hall and took them to the Police Department
- Took load of mulch out to Main Street and put in future tree growing area and leveled it out
- Turned in bills and miss utility tickets to city hall
- Picked up supplies from Frostburg Auto Parts
- Changing filters and fixing vacuum leak on truck #1
- Fixed strobe light on roof of truck #1
- Replaced street signs on Blair and Green Street
- Installed one way sign on Mechanic at Center Street
- Charged batteries on old garbage truck and cleaned terminals
- Emptied out all trash cans in shop area and ran garbage truck in
- Cleaned rest room, lunch room and shop floor

9-3 Sat – No Work

9-4 Sun- No Work

9-5 Mon – Off- Holiday-LABOR DAY

9-6 -Tue- Picked up garbage route West end of town

- Checked all sewer pumping stations
- Trimmed bushes away from street signs on Spring Street per Police Departments request
- Picked up litter on Main Street
- Cleaned out catch basins on Stoyer Street at Maple Street with Vac truck due to complaint
- Turned in time sheets and bills to city hall
- Emptied all city trash cans on Main Street
- Walked Bowery Street and Center Street and picked litter in roadway
- Marked miss utility tickets and turned them in
- Picked up trash on Lindon Street that was missed by garbage truck
- Cleaned up oil spill on Crestview from garbage truck
- Ordered parts for Centennial Hill pumping station
- Picked up dead animal at the bottom of Hill Street
- Replaced 20mph sign on Maple Street
- Cleaned up busted bag of trash laying in roadway on College Avenue

9-7 - Weds- Picked up garbage route East end of town

- Picked up litter on Main Street
- Swept Main Street with street sweeper in preparation for block party
- Marked miss utility tickets and turned them in
- Checked all sewer pumping stations
- Cleaned out curb inlets on Main Street and took to garbage truck
- Picked up trash for Garbage truck
- Picked up extra garbage cans from Rec. Department for tonights event
- Filled water tanks on street sweeper and greased fittings
- Checked all CSO locations and made a report
- Loaded up street cones, cross bars and set them out in their locations for the block party tonight
- Installed new sign post and sign at 57 College Avenue
- Picked up dead animal on Oak Street
- Installed new stop sign in Alley 40 at Stoyer Street
- Took weedeater to Frostburg Auto to have serviced
- Trimmed trees at the intersection of Center Street and Main Street
- Dug up manhole at the intersection of Washington Street and Grant Street and installed risers to bring it up to the surface
- Filled water tanks on jetter truck and checked fluids
- Ran jetter truck up sewer main on Washington Street to clear out debris
- Ran sewer robot camera in sewer main on Washington Street also to make sure of no further issues and to see if another manhole exists
- Drilled 2 holes in Fire station parkinglot along Water Street and installed 2 sign posts for fire department signage use
- Had a special garbage pick-up at 39 East Main Street
- Worked on cleaning up after block party on Main Street

9-8 Thu- Picked up garbage route in center section of town

- Cleaned litter on Main Street
- Picked up street signs we had made at Kenny Signs
- Marked miss utility tickets and turned them in
- Installed new street signs on Center Street along sidewalk
- Checked all sewer pumping stations
- Put street cones and cross bars away from lastnights event
- Took trash barrels back down to Rec. Dept.
- Emptied out street sweeper over dump site and washed it out
- Installed new stop sign at Center Street and Charles Street per Police Departments request
- Picked up cold patch from PVIS and installed it around risers on Grant Street at Washington Street
- Trimmed more trees on Center Street away from street signs and sidewalks
- Tried to run sewer push camera up filtration plant and couldn't do it because of underlining issues
- Put more cold patch around risers on Grant Street
- Washed all sewer camera equipment before putting it away

9-9 Fri – Emptied all city trash cans on Main Street

- Cleaned litter off Main Street
- Marked miss utility tickets and turned them in
- Checked all sewer pumping stations
- Picked up litter on Bowery, Center and College Avenue before the weekend
- Cleaned off catch basin grates around town where needed
- Put float station degreaser delivery away
- checked fuel tanks at the shop (665 Gal)
- Replaced radio mic in truck #9
- Took garbage truck to Smitty's to get a tire replaced on the front
- Put up a no parking here to corner sign on Stoyer Street @ Wood Street
- Took garbage truck to Grantsville Truck & Trailer to have tires put on it
- Cut brush back going into Braddock Heights
- Picked up a dead animal on Ormand Street
- Adjusted the brakes on truck #2
- Looked at Valley View parking lot entrance due to complaint
- went to 39 High Street to remove phone lines that was down in the street the resident called to complain the passing motorist could not pass

9-10 Sat- No Work

9-11 Sun- No Work

9-12 Mon- Picked up yard waste all over town.

- Checked all sewer pumping stations
- Checked on trash complaint on Park Street
- Picked up dead animal on East end of Main Street
- Swept up debris in roadway at the bottom of Depot Street
- Marked several older miss utility tickets to refresh paint markings on street
- Picked up litter on Main Street
- Ordered parts for to fix turbo on garbage truck
- Cleaned off blacktop tools and filled roller
- Marked miss utility tickets and turned them in
- Took yard waste over to Frostburg Grows and emptied garbage truck
- Put down 6 ton of blacktop on First Street and filled in bump-out hole at the top of Depot Street
- Installed another one way sign at the intersection of Center Street and Charles Street
- Looked over plow riggings to see what's needed fixed before winter arrives
- Picked up blacktop chunks we left behind while blacktopping
- Picked up tree limb in roadway on Shaw Street due to complaint
- Worked on winter call out list for 2016-2017
- Took several backhoe buckets of top soil and mulch out to Main Street and filled future tree planting sites in sidewalk
- Swept and cleaned off side walk after filling tree planting sites
- Cut grass from around several CSO locations where needed

9-13 Tue- Picked up garbage route West end of town

- Checked all sewer pumping stations
- Cleaned up broken glass in roadway on Federal Street
- Marked miss utility tickets and turned them in
- Cut tree limbs and bushes away from roadway at the bottom of Depot Street
- Picked up litter on Main Street
- Picked up dead animal on Frost Avenue
- Installed no parking here to corner sign on College Avenue
- Picked up litter in roadway on Center, Bowery and College Avenue
- Put up new no parking this side sign on Washington Street
- Replaced no parking here to corner sign at the intersection of High Street and Ormand Street
- Cleaned off catch basin grates and curb box inlet at the bottom of Frost Avenue
- Took truck #6 up to ITI to have plow rigging repaired
- Worked on truck #4 tailgate pans and wiring harness
- Swept and prepped curbing and painted curb line red on Main Street in front of Wild Thing restaurant
- Replaced several lights and strobe lights on bed of truck #4
- Took a barricade to Mt. Pleasant Street per Police Departments request
- Replaced old stop sign and a no parking here to corner sign on Mt Pleasant Street
- Rewelded several old welds that was cracking in bed of truck #4
- Installed new speed limit on College Avenue
- Replaced no parking either side sign in Alley #13

9-14 Wed- Picked up garbage route east end of town

- Checked all sewer pumping stations
- Picked up litter on Main Street
- Marked miss utility tickets and turned them in
- Picked up dead animal on McCulloh Street due to complaint
- Worked on starter and wiring harness on garbage truck (due to it wouldn't start again)
- Filled water tank on jetter truck and checked fluids
- Picked up trash in several locations for the garbage truck
- Finished up welding tailgate on truck #4
- Called TWR to set up an appointment to get radio systems looked at in the city equipment
- Picked up new starter for garbage truck and all parts needed to fix turbo leak from Cober Cummins in Grantsville
- Installed new starter on garbage truck AGAIN
- Took jetter truck down to Warrens Lane to flood catch basins to see where storm lines dump into
- Ran push camera up at filtration plant to inspect water valve
- Popped several manholes in the area of Willow Drive and Dog Park to inspect flow of sewer lines
- Started repairing from broken leaf spring on garbage truck

9-15 Thurs -Picked up garbage route in center section of town

- Checked all sewer pumping stations
- Marked miss utility tickets and turned them in
- Picked up litter around town where needed
- Trimmed trees out of roadway on Mt. Pleasant Street
- Picked up littler on Main St.
- Trimmed trees and bushes out of roadway on First Street behind post office
- Picked up dead animal on Victoria Lane
- Prepped and cleaned curb line on Center Street for future painting
- Took backhoe down to Willow Drive and dug out sediment in drainage ditch to our catch basins
- Picked up dead animal on Broadway due to complaint
- Painted curb line yellow on Center Street to accommodate truck unloading area
- Landscaped around drainage ditch line on Willow Drive
- Washed off backhoe buckets after use
- Picked up parts in Keyser WV for the jetter truck
- Worked on putting 2 new thermostats on jetter truck and filling full of fluids due to it overheating
- Cleaned out outfall pipes in all catch basins on Willow Drive
- Picked up trash around town and took to garbage truck
- Dye tested several sewer locations on Uhl Street , Welsh Street and First Street

9-16 Fri – Checked all sewer pumping stations

- Emptied all city trash cans on Main Street
- Picked up litter on Main Street
- Marked miss utility tickets and turned them in
- Picked up litter around College section of town before the weekend
- Cleaned off catch basin grates around town where needed
- Trimmed trees and bushes away from sides of road on Lovell Avenue
- Had TWR do inspection on city radios in city equipment and make repairs where needed
- Cleaned and swept restroom and lunch room
- Swept off garage floor
- Picked up dead animal at the bottom of Grant Street
- Picked up tree limb in roadway on Frost Ext.
- Put float station degreaser in all sewer pumping stations
- Trimmed bushes in empty lot at the end of Bowery Street
- Took garbage truck to Coburn Cummings to have turbo leak and front leaf springs fixed over the weekend
- Patched pothole at the bottom of Green Street
-

9-17 Sat- NO Work

9-18 Sun- NO Work

9-19 Mon - Cleaned litter off Main St.

- Marked miss utility tickets and turned them in
- Turned in time sheets and bills to city hall
- Took old garbage truck to Smitty's and had tire put on
- Picked up litter along streets on Bowery Street, Center Street, Water Street, Broadway and College Avenue
- Checked CSO locations due to rain
- Hauled out all the junk from in front of salt dome
- Started hauling street sweepings away from dump site
- Put in order for street cones and signs
- Looked over several locations in need of blacktopping
- Picked up dead animal on Pine Street
- Welded new handle on blacktop tamper
- Checked all sewer pumping stations
- Emptied all city trash cans where needed
- Repaired air valves and canisters on old garbage truck and replaced lines and fittings where needed
- Cleaned up glass in roadway on Center Street
- Cleaned up litter and trash laying around street sweeping pile over dump site
- Drained water out of safety tank surrounding fuel tanks
- Called Coburn Cummings and checked status of garbage truck
- Checked and added fluids where needed in old garbage truck
- Cleaned off catch basin grates around town where needed
- Cut roadway and added manhole riser on Mechanic Street

9-20 Tues- Picked up garbage route on west end of town

- Picked up litter on Main Street
- Washed out debris and street sweepings in bed of truck #8
- Checked all sewer pumping stations
- Cleaned off blacktop tools and filled roller
- Marked miss utility tickets and turned them in
- Cut road surface around manhole on Mechanic Street and slopped blacktop around manhole and risers
- Cleaned up gravel on Winks Lane and blacktopped roadway around new sidewalks and curb lines
- Picked up truck #6 from ITI after repairs where made to plow rigging
- Cleaned up litter around dumpsite along salt dome and organized manhole risers
- Put down 9 ton of blacktop
- Checked and filled all fluids in the backhoe before driving it to the street sweeping dump site
- Hauled out more street sweepings
- Picked up blacktop curbing that was left behind today when blacktopping
- Helped the Water Department look for a water leak around town by looking in storm lines and catch basins to see if there is an excess amount of water flow
- Met with Frostburg State University to talk with, and show them a leaking water valve

9-21 Weds- Picked up garbage truck from Coburn Cummings

- Picked up east end garbage route
- Cleaned litter off Main Street
- Checked all sewer pumping stations
- Marked miss utility tickets and turned them in
- Picked up truck #45 from Knieriem Tire
- Hauled out more dump truck loads of street sweepings from dump site
- Picked up dead animal on Park Street
- Installed new wipers on truck #3
- Picked up supplies at Frostburg Auto Parts
- Dye tested catch basins at intersection of College Avenue and Center Street
- Cut down dead tree in empty lot at the end of Bowery Street
- Filled def fluid tank on truck #4
- Picked up litter throughout the town and a lot in college section of town
- Had TWR finish replacing city radio antennas and mics where needed in city equipment due to poor communication
- Cleaned out catch basin curb box at the bottom of Frost Avenue
- Took backhoe tire down to Smitty's to have valve stem replaced
- Removed tree limb in roadway on Russel Avenue
- Worked on electrical issue over Hoffman sewer pumping station- changed out fuses and breakers in panel box
- Checked Prichard Farm to make sure no blacktopping is needed in roadways
- Replaced sign post on Maple Street

9-22 Thurs - Picked up garbage route in center section of town

- Marked miss utility tickets and turned them in
- Checked all sewer pumping stations
- Picked up litter on all of Main Street
- Measured Water Department holes to see how much blacktop is needed
- Cleaned off blacktop tools and filled roller
- Replaced stop sign on Charles Street
- Installed new speed limit sign on McCulloh Street
- Put up a new Do Not Block Driveway sign on McCulloh Street
- Replaced sign post and sign on High Street
- Installed new no parking here to corner sign at intersection of High Street and Ormand Street
- Put down 6 ton of blacktop in Water Department holes on Ormand Street, McCulloh Street and blacktopped more potholes on Mechanic Street
- Picked up blacktop chunks we left behind while blacktopping
- Worked on garbage truck turbo system again-had to order an air to air system due to the old one being cracked open
- Picked up supplies from Bonds Home Center and Frostburg Auto Parts
- Dye tested several catch basins and sewer taps on Warns Lane and surrounding areas
- Picked up dead animal on West College Avenue

9-23 Fri- Picked up litter on Main Street

- Checked all sewer pumping stations
- Marked miss utility tickets and turned them in
- Emptied all city trash cans on Main Street
- Picked up parts for garbage truck from Frostburg Auto Parts
- Removed weeds in fence on Center Street
- Straightened sign post on Maple Street
- Installed new sign and post on Beall Street
- Took street cones back up to Water Department
- Replaced no parking her to corner sign on First Street
- Took strobe lights back to ITI due to being the wrong ones
- Swept and mopped bath room and lunch room
- Emptied all city trash cans before the weekend
- Called and placed sign order to Ibis Signs
- Finished removing air to air exchanger on garbage truck
- Picked up truck #14 from Grantsville Truck & Trailer
- Installed two new LED spreader lights on truck #6 and removed the old ones that was broken
- Replaced several grease fittings on truck #6 that wouldn't take grease, also checked and filled all the fluids
- Picked up a transmission filter at Frostburg Auto Parts for truck #5
- Replaced a broken tag light on truck #9
- Picked up a broken sign pole laying along the road on Charles Street

9-24 Sat- NO WORK

9-25 Sun- NO WORK

9-26 Mon - Picked up litter on Main Street

- Marked miss utility tickets and turned them in
- Removed bucket and installed forks on backhoe
- Started going over snow plows to make repairs where needed
- Checked all sewer pumping stations
- Took two plow's to Ruby's to have some welding done and some metal replaced
- Checked all city trash cans on Main Street
- Picked up new air to air exchanger from Coburn Cummings for garbage truck
- Cleaned litter off city streets all over town
- Picked up dead animal in roadway on Borden Avenue
- Changed all fluids and filters in truck #8
- Greased all fittings in truck #8
- Called International Trucks in Cumberland to make an appointment to have kingpins replaced in truck #8 that are broken
- Reinstalled air to air exchanger and exhaust tubes back on garbage truck
- Took garbage truck to landfill to empty truck for tomorrows route
- Grinded and welded all cracks on plow for truck #14
- Finished rewiring safety strobe lights on truck #4
- Painted all welds and tightened up bolts to switch cylinder

9-27 Tues- Picked up west end of town garbage route

- Picked up litter on Main Street
- Made list of streets that need posted no parking for snow emergency route
- Marked miss utility tickets and turned them in
- Checked all sewer pumping stations
- Took truck #8 down to International Trucks in Cumberland to have kingpins replaced that are broken
- Had meeting at city hall at 8:30 am
- Checked all CSO locations and made a report
- Worked on winter call out list for winter 2016-2017
- Finished welding truck #14's plow and reinforcing the plow's structure
- Replaced no parking here to corner sign and pole @ Hill Street and College Ave.
- Picked up supplies at Frostburg Auto Parts
- Had an appointment to dye test sewer line to determine if their sewer goes to the sanitary sewer or the storm sewer at 156 Spring Street address, the house is located on Warns Lane
- Replaced transmission filter on truck #5 and filled transmission fluid
- Replaced ground cable and clamp on the stick welder
- Went up Kenny Signs and made a sign order of overlays with the new city snow ordnance on them
- Replaced another airline and fitting on garbage truck that blown apart
- Picked up supplies and parts at Frostburg Auto and Frostburg Rental Store
- Took Mark from HD Supply up to pumping station to get measurements and opinions on newer pump setups
- Put coating of bed liner on new oil pan for truck #6

9-28 Weds- picked up east end of town garbage route

- Picked up litter on Main Street
- Marked miss utility tickets and turned them in
- Checked all sewer pumping stations
- Finished dye testing houses on warns lane, all the houses sanitary was going into the sanitary sewer
- Changed oil and filter in truck #14, also replaced fuel and all other filters
- Located and exposed manhole, also had to installed two manhole risers on sanitary sewer manhole at the bottom of Warns Lane
- Put the new dehumidifier in the Centennial Hill pumping station
- Saw cut the road at the intersection of Teaberry and Hawthorn Drive to repair a sinkhole along a storm drain line.
- Picked up trash over Maple Hurst
- Went to City Hall to gather all the electronics, phones, keyboards, printers, old computers, etc. after loading the truck we took them to Kelly Rd so they can be recycled
- Picked up all filters for the plow trucks so they can have the fluids replaced
- Replaced wipers on truck #14 and picked up a spare set for truck #45 and #5
- Cleaned off catch basins around town before the rain storm hits
- Cut weeds in Alley beside the Palace Theater

9-29 Thurs- picked up center section of town garbage route

- Marked miss utility tickets and turned them into City Hall
- Picked up litter on Main Street
- Checked all sewer pumping stations
- Checked all sewer overflows and made a report for City Hall
- Removed broken oil pan and installed a new oil pan and gasket on truck #6
- Picked up all filters needed for all City trucks
- Started dye testing some catch basins on Spring Street
- Changed all filters and fluids on truck #6
- Looked through all detour signs to see if we had a truck detour for the Water Department, they need to borrow it next week when they fix College Ave
- Replaced a Stop sign and pole on North High Street @ First Street
- Went through all filters upstairs and organized the inventory and put away all the filters we just picked up
- Replaced a speed limit sign @ 21 Frost Ave
- Cleaned off catch basins around town due to all the rain we are getting
- Checked all manholes around the poor house and where the County line starts, due to a threat of Frank Walker shutting down the gate because of the rain. Manholes were fine, but were very close to overflowing.
- Picked up a dead rabbit on Broadway
- Picked up parts from Diels Ford in Grantsville

9-30 Fri –Emptied all city trash cans on Main St and put new bags in them

- Cleaned bathroom and lunch room
- Marked miss utility tickets and turned them in
- Picked up litter on Main Street
- Checked all CSO locations and made a report
- Checked all sewer pumping stations
- Cleaned off catch basin grates and curb box inlets around town due to several days of rain
- Periodically checked manholes at the bottom of Grant Street down to County line to make sure of any issues of overflowing due to County shutting off flow valve to their pump house
- Picked up dead animal on East Street
- Installed speed limit sign going into Glendenning Park
- Finished up winter seasonal parking sign list
- Couple guys worked over landfill for electronic recycling
- Picked up parts down Frostburg Auto
- Worked on replacing hood cables on truck #6
- Put HD Supply order away that was delivered
- Started changing fluids and filters in plow truck #4
- Started an order list of things needed for plow trucks and plows before the winter months
- Finished cleaning up litter and debris over at dump site

Frostburg Parks & Rec Monthly Report
Sept 2016

Sept. 1
- Turned bills in
- Weed eater around pool
- Worked on pool roof
- Put new hyd. Line on tractor
- Made peppers order

Sept. 2
- Cut Hoffman, Mt. Pleasant
- Cut Depot
- Cleaned bathrooms
- Checked parks
- Set and tore down farmers market
- Fixed mower
- Cleaned up tools at pool for weekend
- Cut west end and Dog Park
- Delivered supplies to police dept.

Sept. 5
- Holiday

Sept. 6
- Cleaned bathrooms and pavilions
- Worked on pool roof
- Picked up pallet forks
- Picked up trash cans

Sept. 7
- Picked up block party equipment
- Picked up books for block party
- Fixed tiller
- Picked up shirts
- Cleaned bathrooms

Sept. 8
- Picked up trash
- Removed books
- Picked up our tools
- Returned the stereo equipment
- Moved dog park roofing
- Cut L.L. field and banks

Sept.9
- Set up and tore down farmers market
- Cut ST Mike's parking lot
- Cut community field
- Cut around pool
- Weed whacked around Armory
- Worked on rifle range road

Picked up pick up
Worked on gate
Weed eat at East End
Made header for gate

Sept.21

Cleaned bathrooms
Checked parks
Put road signs up for Dog Park
Installed large sign at Dog Park
Put signs up at Pavilions
Cut grass at Dog Park

Sept.22

Fixed picnic table
Mulched at dog park
Cut grass at Comm. Field L.L. field, Hoffman, Mt. Pleasant, East End,

Sept.23

Cleaned bath rooms and picked up trash
Cut grass at pool
Worked on pool chairs
Picked up pool supplies
Set up and tore down Farmers Market

Sept.26

Cleaned bathrooms and picked up trash
Worked on pool roof
Picked up lock
Checked on trees
Checked on handrail

Sept. 27

Fixed hand rail at City Place
Trimmed grass at City Place
Checked park
Dropped off mowers
Finished pool chairs
Cut grass at the Moose and Field #8

Sept. 28

Cleaned bathrooms
Checked parks
Cleaned gym bathrooms
Took bobcat to Hoffman
Cut lock off at field 8
Cleaned inside of dump truck
Put forks on bobcat bucket
Put new wipers on truck 40

Sept.29

Removed tractor tires
Picked up and replaced tires
Measured roof
Picked up tables for City Place
Picked up soap for city buildings
Checked on school for pesticide
Unloaded windshield fluid

City of Frostburg – Community Development Report

September 2016

Permits

- Single Family Dwelling (SFD) Permits: 0
  Other SFD Permits (construction > $10,000 in value): 1
  Steps at 102 W. Main Street
- Accessory Structures/Solar: 0/0
- Multi-Family & Commercial/Business Permits: 0/0
- Occupancy Permits/Home Occupation-Daycare: 1/0
  Yellow K Records, 19 S. Broadway
- Demolition 0
- Signs- Yellow K Records 1

Rental Housing & Code Enforcement

- Rental Housing – July B - 2 Inspection cycle underway. Rental Housing database in use, data entry in progress. Implementation of updates to system and further communication and feedback from inspectors in progress with Willetts Systems. Continued and repeated communication with Bobbi Farquhar and David Timney regarding issues with multiple properties with the Rental Housing Code, the International Property Maintenance Code, and the City Code. Attempted formal complaint settled between tenant, Andrew Swetz, and Chestnut Flats without further City involvement. Search warrant served at 148 Bowery Street and front door and window damaged, andA2Z Property Services sealed openings and had repairs complete in due time.

- Code Enforcement

Phone calls/e-mail to Owners and/or Owner's Agents/Door Hangers:

9/1/2016	1 Day	Rob Thompson	133 Hill St.	Loose trash on the Property	Door hanger and e mail
9/1/2016	1 Day	RMH ENTERPRISES LLC	58 E. College Ave.	Loose trash on the Property	Door hanger
9/1/2016	4 Days	Jamie Hosken	32 Beall St Apt A	Mattress	email
9/1/2016	4 Days	Gary Hartman	60 Bowery Street	Mattress	email
9/1/2016	4 Days	Farquhar/Timney	155 Bowery Street	Mattress	email
9/1/2016	4 Days	Farquhar/Timney	156 Bowery Street	Fridge	email
9/1/2016	4 Days	Farquhar/Timney	142 Wood Street	Couch and Wood	email
9/2/2016	1 Day	JML Homes, Inc., Glenn and Kristina Hall	81 Bowery St.	Trash not stored in leakproof containers	email/Glenn called at 1:25 PM to inform the issue was resolved.

9/2/2016	1 Days	Farquhar/Timney	155 Bowery Street	Mattress	Phone call, final notice
9/2/2016	1 Days	Farquhar/Timney	156 Bowery Street	Fridge	Phone call, final notice
9/2/2016	1 Day	A2Z Property Services	53 Bowery Street	Loose trash on the Property/Upholstered furniture	email/letter to tenants
9/2/2016	1 Day	A2Z Property Services	109 Bowery Street	Upholstered furniture	email/letter to tenants
9/2/2016	1 Day	A2Z Property Services	146-148 Bowery Street	Loose trash on the Property/appliances stored outside (TV)	email/door hanger
9/6/2016	3 Days	Duncans Bar and Grill	157 E. Main Street	Dumpster overflowing	Called Duncans
9/6/2016	3 Days	Laurie Noll	Bobcat Ct	Dumpster overflowing	E mailed owner
9/6/2016	3 Days	A2Z Property Services	Bobcat Ct	Dumpster overflowing	E mailed agent
9/6/2016	3 Days	Evergreen Assoc.	College Avenue	Dumpster overflowing	E mailed agent
9/6/2016	1 Day	Miller	158 Center St.	Loose Trash/Upholstered Furn.	Door Hanger, emailed Owner/OA
9/6/2016	1 Day	Raley	159 Maple St.	Upholstered furniture	Door Hanger
9/6/2016	1 Day	Farquhar/Timney	140-142 Wood St.	Trash not properly prepared, Loose Trash, Trash Not Stored Out of Sight, Trash Not Stored in Leakproof Containers, Appliances	Door Hanger, emailed Owner/OA
9/6/2016	1 Day	Legacy	120 Wood St.	Premises ID, Upholstered furn.	Door Hanger, emailed Owner/OA
9/6/2016	1 Day	JML Homes, Inc., Glenn and Kristina Hall/A2Z	34 Maple St.	Loose Trash, Trash Not Stored Out of Sight, Trash Not Stored in Leakproof Cont.	Door Hanger, emailed Owner/OA
9/6/2016	1 Day	Shaw/A2Z	109 Bowery Street	Upholstered furniture	Door Hanger, emailed Owner/OA
9/6/2016	1 Day	McNiff/Delaney	139 Bowery Street	Upholstered furniture	Door Hanger, emailed Owner/OA
9/6/2016	1 Day	Justin Tippen	111 Bowery Street	Upholstered furniture	Door Hanger, emailed Owner/OA
9/6/2016	1 Day	Collins/Tippen	62 Bowery Street	Upholstered furniture	Door Hanger, emailed Owner/OA

9/6/2016	1 Day	Mastromarco/Tippen	56 A and B Spring Street	Trash not properly prepared, Loose Trash, Trash Not Stored Out of Sight, Trash Not Stored in Leakproof Containers	Door Hanger, emailed Owner/OA
9/9/2016	1 Day	Moore/New Wave	79 Hill St.	Appliances/Indoor Furniture	Door Hanger, emailed Owner/OA
9/9/2016	1 Day	Farquhar/Timney	140-142 Wood St.	Appliance/TV	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		12 Beall St.	Trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		48 Mill St.	Loose trash on the Property and Upholstered Furniture	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		127 Wood St.	Loose trash on property trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		143 Wood St.	Loose trash on property trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		138 Wood St.	Trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		142 Wood Street	Trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		140 Wood Street	Trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		167 Maple St.	Loose trash on the Property and Upholstered Furniture	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		151 Maple St.	Loose trash on property trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		34 Maple St.	Loose trash on property trash not properly stored	Door Hanger, emailed Owner/OA
9/26/2016	1 Day		158 Bowery St.	Loose trash on property trash not properly stored	Door Hanger, emailed Owner/OA

Correspondence sent via certified mail: 286 E. Main Street- High Grass Citation

Warning Letters Sent Via Regular USPS:

9/1/2016	1 Day	Current Resident	44 Charles St. Apt A and B	TV, desk, rubbish
9/1/2016	4 Days	A2Z	8 Hill Street	Dumpster overflowing
9/12/2016	10 Days	Current Resident, Owner and OA copied on email	79 Hill Street	TV, Indoor Furniture
9/12/2016	Immediately	David Timney, CC: Bobbi Farquhar	159 Bowery Street	City Code Art IV Sec VIII, Accum. Refuse, Upholst. Furn.
9/12/2016	Immediately	Current Residents, Owner and OA emailed	154 Bowery Street	City Code Art IV Sec VIII
9/12/2016	Immediately	Current Residents, Owner and OA emailed	156 Bowery Street	City Code Art IV Sec VIII
9/12/2016	Immediately	Current Residents, Owner and OA emailed	140-142 Wood Street	City Code Art IV Sec VIII
9/12/2016	14 Days	Frederic Briggs, Owner	35 Frost Avenue	City Code Art VII Sec 1.m.3, Art III Sec III a), Art III Sec VII e)
9/14/2016	Immediately	Current Residents, OA emailed	37 Maple Street	City Code Art IV, Sec VIII
9/14/2016	Immediately	Current Residents, OA emailed	39 Maple Street	City Code Art IV, Sec VIII
9/14/2016	Immediately	Current Residents, OA emailed	41 Maple Street	City Code Art IV, Sec VIII
9/14/2016	Immediately	Current Residents, Owner	34 Maple Street	City Code Art IV, Sec VIII
9/14/2016	10 Days	Current Residents, Owner and OA emailed	35 Maple Street	Upholstered Furniture

9/14/2016	Immediately	Current Residents, Owner and OA emailed	112 Maple Street	City Code Art IV, Sec VIII
9/14/2016	Immediately	Current Residents, Owner and OA emailed	114 Maple Street	City Code Art IV, Sec VIII
9/14/2016	14 Days	Owner	22 - 24 Frost Avenue	City Code ART III SEC IIIa)
9/14/2016	14 Days	Owner	33 Frost Avenue	City Code ART III SEC IIIa)
9/14/2016	14 Days	Owner	17 Frost Avenue	City Code ART III SEC IIIa)
9/14/2016	14 Days	Owner	21 Frost Avenue	City Code ART III SEC IIIa)
9/14/2016	14 Days	Owner	28 Frost Avenue	City Code ART III SEC IIIa)
9/27/2016	10 days	Owner and current resident	12 Hill Street	Loose trash rubbish/debris

Boards and Commissions

- *Historic District Commission* – Regular meeting held September 12, 2016. Replacement concrete stairs and sidewalk approved for Michael Kamauff at 102 W. Main Street. Design for ADA compliant walk up ATM at BB&T Bank denied and project designers encouraged to work with property owner, Alex Jenkins, to develop an appropriate design (there is also a significant issue involving the water meter at that location). Façade renovation approved for 205 E. Main Street. Storefront awning and sign approved for Grammy's Attic. Staff approvals granted for sign re-lettering at Wholesome Harvest and Goodfellow Agency. Outreach mailing to local contractors and suppliers completed. Outreach to media sources regarding signage in the HD and upcoming meeting information completed.

- *Planning Commission* – No meeting in September due to lack of an action item.

- *Board of Zoning Appeals* – No meeting in September due to lack of an action item.

Grants/Projects

Braddock Road Phase I & II – Ph. I- $400,000 ARC / $100,000 City / $25,000 WODA Group Preliminary Engineering/ Design is 100% complete. -Ph. II- $1,275,000 ARC grant awarded. $145,384.86 of $1,665,310 construction contract completed to date.

Community Legacy 2014 – Awarded $50,000 in CL Façade money for 2014.

8 projects funded through the program.

4 projects have been completed.

DePalatis-Fike, LLC - $1,508.08 CL Façade / $1,508.08 Owner match

Zen Shi - $15,657.25 CL Façade / 15,657.25 Owner match

Leafy Greens LLC - $1,334 CL Façade / $1,334 Owner match

Legion - $2,325 CL Façade / $2,325 Owner match

The City has officially requested a one year extension of the grant agreement to June 30, 2017.

Community Legacy 2015 – Awarded $150,000 total

$75,000 Upper Story Projects – Funds awarded to applicants. Process underway.

$50,000 Frostburg Museum – Roofing project underway.

$25,000 Façade Grant Program-Funds awarded to applicants. Process underway.

Community Legacy 2016 – Awarded $100,000 total

$50,000 Frostburg Museum – Museum board is planning next project.

$50,000 SC Building Improvement Program – Awarded to applicant, awaiting MHT apprvl.

Grant Street Connector CSO VIII-A – Beitzel Corporation began construction in April and have completed $388,048 of $899954 construction to date.

Reservoir Lining – $725,000 project. Awarded $318,000 in funding from CDBG. Additional $86,000 requested from CDBG due to construction bid of $606,000. Construction completed.

Maryland Smart Energy Communities 2014- $46,502 Awarded-$14,200 allocated for Energy Audit with Racon Electrical LLC – Audit complete. $13,224.31 LMI funding used to update lights at Community Center. $10,026.69 LMI balance and $9300.40 Energy Efficiency to be used to update street lights. Balance of award was completed and reimbursement request was sent to MEA.

Maryland Smart Energy Communities 2015 - $25,000 to be used to update street lights. $12,000 of award has been spent to date. Extension request was sent to MSEC and is pending approval.

SafeRoutes to School Program - $86,997 bid by Excavating Associates bid was accepted. Additional funding was requested and received from SRTS program. Waiting for concurrence from FHWA.

Planning & Economic Development

- Rob – Met with Site Selection Group regarding University Based Target Industry
- Laura and Joe – Attended Scenic By Ways Workshop